



An Invitation to Area Crafters

We would like to extend a personal invitation to you to participate in the

Township of Terrace Bay

Fall Street Market

Sunday, September 13, 2020

12 noon – 3:00pm

Simcoe Plaza

Due to the cancellation of the Fall Market 2020, we have created a new venue this year for our local artisans and home based businesses to showcase their talents and promote their products!

Attached is a registration package that outlines vendor information. If you are interested in spending a great afternoon in Terrace Bay, please complete the Registration Form and mail it along with your payment to:

Township of Terrace Bay

Fall Street Market Registration 2020

P.O. Box 40, Terrace Bay, Ontario POT 2W0

(807) 825-3315 ext. 225

recreation@terracebay.ca

www.terracebay.ca/fallmarket



Township of Terrace Bay
"FALL STREET MARKET"
Sunday, September 13, 2020
12 noon – 3:00 pm– Simcoe Plaza
EXHIBITOR INFORMATION

VENDOR CRITERIA

- Local artisans and businesses are welcome to display their items for sale.
- Food Vendors are welcome to register their food booth.
- COMMUNITY GROUP/SERVICES – Groups are welcome to provide information and/or fund-raising venues.

FOOD VENDORS

Required to submit food vendor application to the Thunder Bay District Health Unit.

Information to apply can be accessed through the TBDHU website at

https://www.tbdhu.com/health-topics/food-safety/special_events_food_vendor

EXHIBITOR FEES – \$20.00 PER SITE

1. Each Exhibitor Space includes 1 – 8' table and 2 chairs.
2. No power is available, if it is required the exhibitor will need to supply their own generator.
3. No Canopy Tents will be provided; exhibitors must supply their own tent. Please mark on your registration form if you will be bringing a tent. Exhibitors supplying their own tent will be assigned a space on the grass area or street area.
4. All Exhibitor Booths will be assigned a space under the Simcoe Plaza Canopy.
5. All Food Vendors will be assigned a space on the Simcoe Plaza Street, unless requested under the Simcoe Plaza Canopy.

SET-UP

Vendor Set-up Time: 9:30am to 11:30am

Sale Hours: Noon to 3:00pm

* THE TOWNSHIP OF TERRACE BAY IS NOT RESPONSIBLE FOR ARTICLES LEFT UNATTENDED.

LOADING & UNLOADING

A portion of the Simcoe Plaza Street will be closed to public access prior to the event for set-up and during the event. No vehicles will be permitted inside the barricaded area. *Vendors must be prepared to move their product from their vehicles to their table site.*

ADVERTISING

The Recreation Department will conduct a local advertising campaign.

REGISTRATION

All vendors must complete a registration form and submit with payment to the:

Township of Terrace Bay

Fall Street Market 2020

P.O. Box 40, TERRACE BAY, Ontario POT 2W0

REGISTRATION DEADLINE: Friday, September 4, 2020

In order to avoid disappointment vendors are encouraged to submit your registration with payment prior to registration deadline. Only paid registrations will be accepted.

If you wish to confirm your registration, or require more information please contact the RECREATION OFFICE at 825-3315 ext. 225 or by email at recreation@terracebay.ca



Township of Terrace Bay
FALL STREET MARKET
 Sunday, September 13, 2020

REGISTRATION FORM

<i>Group/Company</i>	
<i>Contact Person</i>	
<i>Address</i>	
<i>City/Town</i>	
<i>Postal Code</i>	
<i>Telephone</i>	<i>Home:</i>
	<i>Business:</i>
<i>Email</i>	
<i>Products</i> <small>Please indicate products or fund-raising event</small>	

AREA	Table ✓	Tent ✓ <small>Must provide own tent</small>	COST (inc.hst) (8 FT. TABLES)	TOTAL
<i>Artisan Vendors</i>			\$ 22.60	
<i>Food Vendors</i> <small>Required to submit food vendor application to Thunder Bay District Health Unit</small>			\$ 22.60	
TOTAL PAYABLE				

If you wish to confirm receipt of your registration, please call the Recreation Office at 825-3315 ext. 225. Payment must be submitted with your Registration Form to:

Township of Terrace Bay
 Fall Street Market Registration 2020
 P.O. Box 40, Terrace Bay, Ontario POT 2W0

OFFICE USE

DATE	RECEIPT #	AMOUNT	REGISTRATION #