OPERATING POLICY – PROCEDURE NO. 10 A - RECREATION MEMBERSHIP POLICY

MEMBERSHIP OPTIONS

GYM MEMBERSHIP

PRIVILEGES

No charge for the use of the fitness room, sauna and courts.

The membership period runs from date of purchase.

Membership Options are for 1 year, 6 month, 3 month, 1 month, 1 week and Summer Student Special (May to August)

No Refunds will be issued for memberships.

MEMBERSHIP RATES:

RESIDENT	1 YEAR	6 MONTH	3 MONTH	1 MONTH	1 WEEK	SUMMER STUDENT SPECIAL May 1-Aug 31
Single (18+yrs)	207.00	134.55	95.00	69.00	28.00	100.00
Family (3 or more)	512.00	332.80	240.98	175.00	69.00	
Active Ager (55 yrs plus)	155.00	100.75	74.36	54.00	21.00	
Student (13-17 yrs)	155.00	100.75	74.36	54.00	21.00	
NON – RESIDENT	1 YEAR	6 MONTH	3 MONTH	1 MONTH	1 WEEK	SUMMER STUDENT
						SPECIAL May 1-Aug 31
Single (18+yrs)	256.00	166.40	125.31	91.00	35.00	125.00
Family (3 or more)	642.00	417.30	302.94	220.00	87.00	
Active Ager (55 yrs plus)	191.00	124.15	89.51	65.00	25.00	
Student (13-17 yrs)	191.00	124.15	89.51	65.00	25.00	
DAY PASS		\$9.00	Includes tax	es		
SAUNA/SHOWER DAY PASS		\$8.00	Includes taxes			
REPLACEMENT SWIPE CARD		\$10.00	plus tax			
LOCKER RENTAL		\$106.00	plus tax			

OPTIONS AVAILABLE:

- Resident Single, Family, and Active Ager
- Non Resident Single, Family, and Active Ager

MEMBERSHIP DEFINITIONS:

- Single A single is one person only. 18 years & older
- Family A Family is 3 or more persons. All immediate dependents who are under the age of 25.
- Active Ager A Active Ager is 55 years and older, and applies to the individual only, not the family.
- Student A single membership for students ages 13 to 17 years
- Resident Must be a resident or property owner within the Township of Terrace Bay.
- Non-Resident Non-residents or non-property owners within the Township of Terrace Bay.

RATES DEFINITIONS

- Resident Rates are 25% less than Non-Resident Rates.
- Active Ager Rates will be 25% discount of the single rate.
- Terrace Bay Seniors receiving the Guaranteed Low Income Supplement from the government will receive gym membership at no charge (must provide proof of Supplement annually).
- Corporate Discount (10+) will be 25% off single rate

SWIM POOL MEMBERSHIP

PRIVILEGES

No charge for the use of the swimming pool during public swim times.

Does not include swim lesson registration fees or aquabics

The membership period is for the summer months during the swim pool season.

MEMBERSHIP RATES:

MEMBERSHIP	RESIDENT	NON RESIDENT
Single (18+yrs)	99.00	119.00
Family (3 or more)	241.00	300.00
Senior (55 yrs plus)	71.00	94.00
Student (13-17 yrs)	71.00	94.00

Party Rental Rate (1 hr)	88.00	
10 Swim Pass	49.00	Includes taxes
Daily Swim Pass	5.00	Includes taxes
Daily Family Swim Pass	13.00	Includes taxes

OPTIONS AVAILABLE:

- Resident Single, Family, Junior and Active Ager
- Non Resident Single, Family, Junior and Active Ager

MEMBERSHIP DEFINITIONS

- Single A single is one person only.
- Family A Family is 3 or more persons. All immediate dependents who are under the age of 25.
- Student A student is 17 years and younger
- Active Ager A Active Ager is 55 years and older, and applies to the individual only, not the family.
- Resident Must be a resident or property owner within the Township of Terrace Bay.
- Non-Resident Non-residents or non-property owners within the Township of Terrace Bay.

RATES DEFINITIONS

- Resident Rates are 25% less than Non-Resident Rates.
- Active Ager Rates will be 25% discount of the single rate.
- Terrace Bay Seniors receiving the Guaranteed Low Income Supplement from the government will receive swim pool membership at no charge (must provide proof of Supplement annually).
- Children 3 years old and under Free

PUBLIC SKATING/SHINNY HOCKEY SEASON PASSES - Seasonal Sept.24 to April.25

PRIVILEGES

No charge for the use of the Public Skating.

The membership period is for the winter months during the arena season.

MEMBERSHIP RATES:	
Public Skating	Free
Shinny Hockey Season Pass – Single/Student/Active Ager	\$32.00
Shinny Hockey Season Pass - Family	\$79.00
Shinny Hockey – Day Pass	\$5.00

OPTIONS AVAILABLE:

Resident – Single, Family, Junior and Active Ager

MEMBERSHIP DEFINITIONS

- Single A single is one person only.
- Family A Family is 3 or more persons. All immediate dependents who are under the age of 25.
- Student A student is 17 years and younger
- Active Ager A Active Ager is 55 years and older, and applies to the individual only, not the family.
- Resident Must be a resident or property owner within the Township of Terrace Bay.
- Non-Resident Non-residents or non-property owners within the Township of Terrace Bay.

RATES DEFINITIONS

- Resident Rates are 25% less than Non-Resident Rates.
- Active Ager and Student Rates will be 25% discount of the single rate.
- Terrace Bay Seniors receiving the Guaranteed Low Income Supplement from the government will receive public skating/shinny hockey membership at no charge (must provide proof of Supplement annually).
- Children 3 years old and under Free

ARENA ICE RENTAL RATES:

All User Groups will be charges an hourly rental rate for use of the ice: (taxes extra)

User Groups (contract users)	71.00	per hour			
Non-User Groups (private rental)	124.00	per hour			
Party Rental Rate	88.00	per hour			
Weekend Rental Rate – User Groups					
(18 hrs max – regular rate applies over 18 hrs)					
Minor Groups (Minor Hockey, Figure	Skating)	627.00			
Adult Groups (Oldtimers, NBC Hockey	y)	1004.00			

BOWLING ALLEY

The bowling alley is available for a pay per user fee structure.

BOWLING RATES

Bowling Game - Adult	6.60	Includes taxes
Bowling Game - Student	4.30	Includes taxes
Bowling Game - Senior	4.30	Includes taxes
Bowling Shoe Rental	3.80	Includes taxes
Party Rental Rate	88.00	Per hour

DEFINITIONS

- Student A student is 17 years and younger
- Active Ager A Active Ager is 55 years and older, and applies to the individual only, not the family.

RATES DEFINITIONS

- Active Ager and Student Rates will be 25% discount of the adult rate.
- Adult Community Learning Program No Charge for 1 hour/week (January to December)
- Special Olympics Program No Charge for 2 hours/week (October to May only)
- Children 3 years old and under Free

GENERAL

- 1. All recreation users/members are expected to abide by policies and procedures, implemented by the Recreation Department.
- 2. The Township will make every effort to coordinate with Government Agencies (ie; Ontario Works) for financial assistance to individuals with a disability or financially restricted, however, the Township will not provide discounts for the individuals.
- 3. One Person One Fare Policy: Any person attending a municipal recreation facility, program or event and who is accompanied by a support person, shall be charged only one fare for admission.
- 4. All special requests regarding recreation services and facilities should be directed to the Community Development Supervisor.

TOWNSHIP OF TERRACE BAY PROCEDURE NO. 10 B (Schedule J) RECREATION CENTRE FEES

1. GYM MEMBERSHIPS (taxes extra) MEMBF

GYM MEMBERSHIP RATES: Includes Fitness Room, Sauna & Courts

RESIDENT	1 YEAR		3 MONTH	1 MONTH	1 WEEK	SUMMER SPECIAL
						May 1-Aug 31
Single (18+yrs)	207.	.00	95.00	69.00	28.00	100.00
Family (3 or more)	512.	.00	237.00	175.00	69.00	250.00
Active Ager (55 yrs plus)	155.	.00	71.00	54.00	21.00	75.00
Student (13-17 yrs)	155.	.00	71.00	54.00	21.00	75.00
NON – RESIDENT	1 YEAR		3 MONTH	1 MONTH	1 WEEK	SUMMER SPECIAL
						May 1-Aug 31
Single (18+yrs)	256.	.00	119.00	91.00	35.00	125.00
Family (3 or more)	642.	.00	297.00	220.00	87.00	312.00
Active Ager (55 yrs plus)	191.	.00	89.00	65.00	25.00	94.00
Student (13-17 yrs)	191.	.00	89.00	65.00	25.00	94.00
DAY PASS	\$9.00	Inc	cludes taxes			
SAUNA/SHOWER DAY PASS	\$8.00	Inc	cludes taxes			
REPLACEMENT SWIPE CARD	\$10.00	plι	ıs tax			
LOCKER RENTAL	\$106.00	plι	ıs tax			

- 2. ROOM RENTALS See Fee Schedule
- 3. ARENA RENTALS See Fee Schedule
- 4. SQUASH/RACQUETBALL/WALLEYBALL COURTS COURD

COURT RENTAL FEE	\$9.00 per person (tax included)
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5. PUBLIC SKATING & SHINNY HOCKEY (taxes extra)

PUBLIC SKATING & SHINNY HOCKEY PASS	Jan-Dec 2023
Public Skating	FREE
Shinny Hockey Season Pass – Single/Student/Senior	30.00
Shinny Hockey Season Pass - Family	75.00
Shinny Hockey – Day Pass	6.00

6. GAMES ROOM EQUIPMENT RENTAL – air hockey, pool table, foosball and ping pong table

FREE

7. FITNESS ROOM

DAY PASS	\$9.00 (tax included)

8. SAUNA/SHOWER

DAY PASS \$8.00 (tax included)

9. BOWLING ALLEY

Bowling Game - Adult	6.60	Includes taxes
Bowling Game - Student	4.30	Includes taxes
Bowling Game – Active Ager	4.30	Includes taxes
Bowling Shoe Rental	3.80	Includes taxes
Party Rental Rate	88.00	Per hour

10. SWIMMING POOL (taxes extra)

Swim Pool Pass	RESIDENT	NON RESIDENT
Single	99.00	119.00
Family	241.00	300.00
Junior	71.00	94.00
Active Ager	71.00	94.00
Party Rental Rate (1 hr)	88.00	
10 Swim Pass	49.00	Includes taxes
Daily Swim Pass	5.00	Includes taxes
Daily Family Swim Pass	13.00	Includes taxes

11. TABLES/CHAIRS/TENT RENTALS (taxes extra)

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Table Rentals (per day)	\$12.00 EACH
Chair Rentals (per day)	\$2.00 EACH
Tent Rentals (per day)	\$100.00 EACH

12. PROGRAMS

Resident Rate – Regular Rate Non-Resident Rate – 25% higher than resident rate Active Ager Rate – 25% Discount on all programs

COMMUNITY CENTRE FACILITIES – Rental Rates

COMMUNITY CENTRE FACILITY ROOMS		
Community Organizations, Community Service & Not for Profit Groups	No Charge	
Private & Business Groups		
Hourly Rate	38.00	
Private & Business Groups - Daily Rate - No Charge Event	216.00	
Private & Business Groups - Daily Rate - Charge Event	286.00	
Elections – Provincial and Federal	Government Rates	

ARENA – Ice Rental Rates

Arena Ice Rental Rates	Jan 1 to Dec 31, 2024	
User Groups (Contract Users)	71.00	
Non-User Groups (private rentals)	124.00	
Birthday Party Rental (Jan-Dec 2021)	88.00	
Weekend Rental Rates – User Groups (18 hrs max –		
regular rate applies over 18 hrs)		
Minor Groups (Minor Hockey, Figure Skating)	627.00	
Adult Groups (Oldtimers, NBC Hockey)	1004.00	

Arena Summer Rental Rates	2024
Non Charge Events - Payable in advance	\$ 873.00 Daily
Charge Events - Payable in advance	\$ 1052.00 Daily
Arena Hourly Rate – summer	\$68.00 Hour

COMMUNITY CENTRE FACILITIES – Rental Rates

COMMUNITY ORGANIZATIONS, COMMUNITY SERVICE & NONPROFIT GROUPS

- All local community organizations will be assessed the rates as described in Rental Charges.
- NO CHARGE RATES will apply when local Community Organizations use the meeting rooms.
- A Rental Charge will apply if the group uses the meeting rooms and charges a fee to attend.

PRIVATE & BUSINESS GROUPS

Refer to Rental Charges for hourly and daily rates

TERRACE BAY SCHOOLS

• Facility user fees for all Terrace Bay Schools shall be waived for the use of the facilities during school hours for introductory programming.

ELECTIONS - PROVINCIAL & FEDERAL

• Government rate will apply

CURLING LOUNGE

- Available only from approximately May 1st to September 30th.
- Rental as per Rental Charges.
- This fee will be payable in advance and a contract must be signed by the User Group prior to the event. Permission for kitchen and/or bar facilities must be obtained from the Curling Club.
- Request for usage of this facility must be approved by the Recreation Department.

ARENA

• Rates will prevail as indicated on Procedure 10C - Arena Rental. The rental fees will be invoiced monthly to the user group, and a contract must be signed by the User Group prior to arena season.

CULTURAL CENTRE – Michael King Hall - Rental Rates

Licensed Functions:	2024	
Hall Rental	597.00	per day
Kitchen Rental	200.00	per day
Unlicensed Functions:		
Hall Rental	531.00	per day
Kitchen Rental	200.00	per day
Conference Rate:		
1 to maximum 3 day rental. Includes Community Hall & Kitchen.	906.00	1 to 3 day flat fee
Private Rentals & Business Groups:		
Maximum to 6 hours – Hall/Kitchen rental	70.00	per hour
Banquet Rate:		
Hall Rental for regular users of facility		nor dov
(ie; minor hockey, figure skating, etc.) All other fees apply.	216.00	per day
Additional Charges as required:		
Special Occasion Permit Supervisor	24.00	per hour
Tenant Liability Insurance (*Set rate by insurance company)	Cost recovery	per event
Maintenance Charge - Set-up and after 2:00am	68.00	per hour
Maintenance Charge – Daily Max (over 4 hours)	266.00	per day
Tablecloth Rentals (white)	10.00	each/per day
Table Skirting Rentals (white)	18.00	each/per day
Chair Cover Rentals (white)	2.00	each/per day
Cloth Napkin Rentals (white)	1.00	each/per day
Plate Charger Rentals (gold)	1.00	each/per day
Warming Tray Rentals	5.00	each/per day
Portable Sound System	20.00	Per day

CULTURAL CENTRE – Michael King Hall – Rental Rates

- The Township of Terrace Bay programs/events will not be charged a fee.
- Superior Seniors Club programs/events requiring the use of the Michael King Hall for licensed and non-licensed functions, the hall & kitchen rental fees are to be waived. All other fees will apply. Programs or events open to public all fees will apply.
- When municipal committees such as, but not limited to, the Community Development Committee, Library Board, and the Fire Department, require the use of the Michael King Hall for licensed and non-licensed functions, the hall & kitchen rental fees are to be waived. All other fees will apply.

- Private Users & Business Groups will be charged a rental fee as indicated in Procedure 10C(i) Cultural Centre - Michael King Hall Rental Rates. The user will make arrangements with the Recreation Department for payment options.
- Bookings of the Michael King Hall will be made through the Recreation Department.
- In the event of a function hosted by one of the above mentioned municipal committees in conjunction with an outside group or organization, all regular fees and rentals as stipulated in Procedure No. 10C(i) shall apply.
- In the event of an educational community event, the hall and kitchen rental fees are to be waived, provided it is a non-charge event to the community.
- Hall and kitchen rental fees will be waived for funeral receptions of Terrace Bay Residents.
- Facility user fees for all Terrace Bay Schools shall be waived for the use of the facilities during school hours for introductory programming.
- Elections Provincial & Federal government rates will apply

Waterfront Pavilion & Meeting Rooms

Pavilion Area	2024	
Hourly Rate	57.00	hourly
Organizations, Private & Business Groups – Daily Rate – No Charge Event	324.00	per day
Organizations, Private & Business Groups – Daily Rate – Charge Event	430.00	per day
Multi Use Meeting Room		
Hourly Rate	40.00	hourly
Organizations, Private & Business Groups – Daily Rate – No Charge Event	227.00	per day
Organizations, Private & Business Groups – Daily Rate – Charge Event	301.00	per day
Combined Rate – both areas		
Hourly Rate	78.00	hourly
Organizations, Private & Business Groups – Daily Rate – No Charge Event	441.00	per day
Organizations, Private & Business Groups – Daily Rate – Charge Event	584.00	per day
Food Truck Hookup – per event	100.00	
Maintenance/Set Up Fees	Negotiated on a p	er use basis

Waterfront Pavilion & Meeting Room – Rental Rates

- The Township of Terrace Bay programs/events will not be charged a fee.
- Bookings of the Waterfront Pavilion and Meeting Room will be made through the Recreation Department.
- Elections Provincial & Federal government rates will apply
- All Weddings will be assessed a daily rate.

Rental Rates will be assessed as described in Rental Charges to the following groups:

- All community organizations, community service & nonprofit groups will be assessed the rates as
 described in Rental Charges.
- All private & business groups will be assessed the rates as described in the Rental Charges
- All Terrace Bay Schools will be assessed the rates as described in Rental Charges
- Superior Seniors Club programs/events requiring the use of the Waterfront Pavilion & meeting room
 for licensed and non-licensed functions, the rental fees are to be waived. All other fees will apply.
 Programs or events open to public all fees will apply.
- When municipal committees such as, but not limited to, the Community Development Committee, Library Board, and the Fire Department, require the use of the Waterfront Pavilion & meeting room for licensed and non-licensed functions, the hall & kitchen rental fees are to be waived. All other fees will apply.

TOWNSHIP OF TERRACE BAY RECREATION CENTRE RULES - PROCEDURE NO. 10 D

COMMUNITY CENTRE RULES

SQUASH, RACQUETBALL AND WALLYBALL COURT RULES

- A. Court bookings are 45 minutes in duration.
- B. Maximum of two consecutive court reservations.
- C. Proper "non-marking" footwear must be worn. No street shoes are allowed.
- D. Recreation Members have the privilege of reserving a court 2 days in advance. Non-members can only reserve a court on the same day.
- E. Protective eyewear is mandatory for persons playing squash or racquetball.
- F. All person(s) using the courts must check in and check out at the Recreation Office.

FITNESS ROOM

- A. Weights are to be put away after use.
- B. Dropping weights is prohibited.
- C. Fitness Room Door is to be closed at all times.
- D. No outdoor shoes are allowed.
- E. Fitness Room maximum occupancy 20
- F. T-shirts must be worn when lying or sitting on benches.
- G. Fitness Room Music System is located in the Community Centre Office. Volume level and music channels will be controlled by the Office Staff. Only personal headsets will be allowed. Users are not allowed to bring in their own personal devices to play out loud.
- H. Fitness Room age limit is 13 years old. (Revised Jan. 2016)
- I. No personal exercise equipment is allowed in the Fitness Room.

TENNIS COURT RULES

- A. No formal court bookings required. Please limit your court time to 60 minutes, if there is a demand for the courts out of courtesy to others
- B. Proper footwear is mandatory.
- C. No Skateboards allowed on the Tennis Courts

RECREATION FACILITY RULES

- A. These rules apply to all persons in all facilities and programs under the control of the Terrace Bay Recreation Department.
- B. The use of improper, profane, obscene or abusive language is not permitted.
- C. Courtesy and respect is expected to be shown to others and to property at all times.
- D. Litter is to be disposed of in a proper waste receptacle.

- E. Possession of illegal or unauthorized drugs is not permitted.
- F. Liquor is not permitted, except under the authority of a proper licence issued by the Liquor Licence Board of Ontario.
- G. All accidents involving personal injury or damage to property are to be reported to the Recreation Office or Recreation Staff immediately.
- H. All damaged or mal-functioning equipment is to be reported to the Recreation Office or Recreation Staff, by completing a proper Work Order Form, located in the Recreation Office.
- I. The Recreation Department will not be responsible for any lost or stolen articles.

CODE OF BEHAVIOUR

REASONS FOR CODE OF BEHAVIOUR

- A. To promote the public use and enjoyment of community recreation facilities and programs
- B. To minimize the cost of maintenance of community recreation facilities due to vandalism
- C. To provide for the safe and orderly conduct of recreation programs without interruption
- D. To make users aware of the responsibilities which accompany their rights to the use of community recreation facilities and programs
- E. To prevent occurrence of inappropriate behaviour in community recreation facilities and programs
- F. To deal with incidents of inappropriate behaviour

RULES OF BEHAVIOUR

- 1. These rules apply to all persons in all facilities and programs, under the control of the Terrace Bay Recreation Department.
- 2. The use of improper, profane, obscene or abusive language is not permitted.
- 3. Courtesy and respect is expected to be shown to other and to property at all times.
- 4. Litter is to be disposed of in proper waste receptacles.
- 5. Possession of illegal or unauthorized drugs is not permitted.
- 6. Liquor is not permitted, except under the authority of a proper license issued by the Liquor License Board of Ontario.
- 7. All accidents involving personal injury or damage to property are to be reported to the Recreation Office or Recreation Staff immediately.
- 8. All damaged or malfunctioning equipment is to be reported to the recreation office or recreation staff by completing a proper work order form, located in the recreation office.
- 9. The Terrace Bay Recreation Centre is not responsible for any loss or stolen property.

DISCIPLINARY ACTIONS

Failure to abide by these rules of behaviour may result in disciplinary action by the Corporation of the Township of Terrace Bay. Examples of disciplinary measures which may be applied are:

- A. Suspension of the offender's right of access to all municipal recreation facilities in accordance with the Trespass to Property Act.
- B. Suspension of the offender's participation in any or all municipal programs of recreation.
- C. Recommendation to user groups that the offender be prohibited from or restricted in participation in their facilities.
- D. Referral of the incident to the police or courts.

Cooperation of all persons with the above Code of Behaviour is appreciated by the Community