



# MISTLETOE CHRISTMAS MARKET

NOVEMBER

9

11AM TO 3PM

MICHAEL KING HALL - TERRACE BAY

DISCOVER UNIQUE GIFTS AND  
HANDMADE TREASURES FROM  
LOCAL AND AREA ARTISANS

## An Invitation to Area Crafters

We would like to extend a personal invitation to you to participate in our NEW Christmas Market

**Township of Terrace Bay – Mistletoe Christmas Market**

**Saturday, November 9, 2024 – 11:00am to 3:00pm – Michael King Hall**

Join us for our first ever Christmas Artisan Market! Open to local and area artisans and home-based businesses to showcase their talents and promote their products! If you are interested in spending a great afternoon in Terrace Bay, please complete the attached Registration Form.

[www.terracebay.ca/mistletoemarket](http://www.terracebay.ca/mistletoemarket)

# EXHIBITOR INFORMATION

## VENDOR CRITERIA

- Artisans and businesses are welcome to display their items for sale.
- Food Vendors are welcome to register their food booth.
- COMMUNITY GROUP/SERVICES - Groups are welcome to provide information and/or fund-raising venues.

## FOOD VENDORS

Required to submit food vendor application to the Thunder Bay District Health Unit.

Information to apply can be accessed through the TBDHU website at

[https://www.tbdhu.com/health-topics/food-safety/special\\_events\\_food\\_vendor](https://www.tbdhu.com/health-topics/food-safety/special_events_food_vendor)

## EXHIBITOR FEES

\$25.00 – Regular Site	\$30.00 – Outside/Electrical Site
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1. Each Exhibitor Space includes 1 – 8' table and 2 chairs. **(1 table limit)**
2. Limited Electrical Sites – are located against the walls of the MKH, any exhibitor requiring electrical will be required to register for this site. Exhibitor must supply their own extension cords.

## SET-UP

**Vendor Set-up Time:**

**Friday, November 8 – 6:00pm to 9:00pm and Saturday, November 9 - 9:00am to 10:30am**

**Sale Hours: 11:00am to 3:00pm**

\* THE TOWNSHIP OF TERRACE BAY IS NOT RESPONSIBLE FOR ARTICLES LEFT UNATTENDED.

## LOADING & UNLOADING

Vendors can unload in the MK Hall parking lot – Senior Centre entrance. Vendors must be prepared to move their product from their vehicles to their table site. We ask that vendors move their vehicles after unloading to the Library side parking lot and street parking, to allow the public to park in in our parking lot.

## ADVERTISING

The Recreation Department will conduct a local advertising campaign.

## REGISTRATION

All vendors must complete a registration form and submit with payment to the:

**Township of Terrace Bay – MISTLETOE CHRISTMAS MARKET**

**P.O. Box 40, TERRACE BAY, Ontario P0T 2W0**

**REGISTRATION DEADLINE: Friday, November 1, 2024**

In order to avoid disappointment vendors are encouraged to submit your registration with payment prior to registration deadline. Only paid registrations will be accepted. Phone payments accepted with credit card.

***The Township does not accept e-transfers at this time.***

If you wish to confirm your registration, or require more information please contact the RECREATION OFFICE at 825-3315 ext. 7102 or by email at [recreation@terracebay.ca](mailto:recreation@terracebay.ca)



# MISTLETOE CHRISTMAS MARKET NOVEMBER 9, 2024

## REGISTRATION FORM

<b>Group/Company</b>	
<b>Contact Person</b>	
<b>Address</b>	
<b>City/Town</b>	
<b>Postal Code</b>	
<b>Telephone</b>	<b>Home:</b>
	<b>Business:</b>
<b>Email</b>	
<b>Products</b> Please indicate products or fund-raising event	

AREA	# Tables Or Space Only	COST (inc. hst) (8 FT. TABLES)	TOTAL
Regular Site		\$ 28.25	
Electrical Site		\$ 33.90	
<b>TOTAL PAYABLE</b>			

If you wish to confirm receipt of your registration, please call the Recreation Office at 825-3315 ext 7102.  
Payment must be submitted with your Registration Form to:

**Township of Terrace Bay**  
**Mistletoe Christmas Market Registration 2024**  
**P.O. Box 40, Terrace Bay, Ontario P0T 2W0**

### OFFICE USE

DATE	RECEIPT #	AMOUNT	REGISTRATION #