



REQUEST FOR QUOTATION (RFQ)

Condition Assessments – Municipal and Trail Infrastructure

Closing Date and Time

May 25, 2026

4:00pm EST

Submissions are to be sent electronically to:

Ryan Falzetta, Operations Manager

publicworks@terracebay.ca

If submitting a physical copy, they may be mailed to:

The Corporation of the Township of Terrace Bay

Ryan Falzetta

Operations Manager

1 Selkirk Avenue, P.O. Box 40

Terrace Bay, ON

P0T 2W0

Project Information

1. Purpose

The Township of Terrace Bay is seeking quotations from qualified engineering firms to complete **condition assessments of multiple municipal infrastructure locations**, including trail-related structures, a culvert, and a retaining wall.

The purpose of this work is to support asset management planning, public safety, and future capital investment decisions.

2. Project Objectives

The Township's objectives for this project are to:

- Assess the current structural condition and safety of each location
- Identify deficiencies, risks, and maintenance needs
- Provide practical, prioritized recommendations to support decision-making
- Inform future capital planning and budgeting
- Explore opportunities to improve accessibility across trail infrastructure locations, with particular consideration for known constraints

3. Project Locations

3.1 Trail Infrastructure Locations

- a. Lower Aguasabon Falls Bridge
 - Pedestrian bridge within a trail system
 - Informal use by ATVs and snowmobiles
- b. Tourist Information Centre Lookout
 - Elevated lookout structure at the end of a walking trail
- c. Aguasabon Falls & Gorge Boardwalk and Lookout
 - Boardwalk system with viewing platform
 - High public tourism use
 - The boardwalk is generally accessible. However, the final approach includes minor elevation changes (e.g., steps)

3.2 Municipal Infrastructure Locations

- d. Beach Road Culvert
 - Culvert conveying drainage beneath roadway infrastructure
- e. Retaining Wall – Behind 1 Kenogami Road (Multi-Use Path)
 - Retaining wall supporting grade separation adjacent to municipal infrastructure

Proponents may submit pricing for any or all project locations.

4. Scope of Work

The successful proponent will complete non-destructive visual condition assessments for each project location, including (as applicable to asset type):

- Structural condition overview (visible components)
- Identification of deficiencies and deterioration
- Public safety review (e.g., guardrails, decking, trip hazards)
- Material condition (wood, steel, fasteners, etc.)
- Environmental impacts (moisture, drainage, freeze-thaw)
- Drainage performance and functionality (culvert)
- Stability, movement, and cracking (retaining wall)
- High-level remaining service life assessment
- Prioritized recommendations (maintenance, repair, replacement)
- Order-of-magnitude cost estimates (Class D)

All assessments are intended to be non-invasive and based on visual inspection unless otherwise proposed as an optional service.

For the Lower Aguasabon Falls Bridge, proponents are encouraged to consider relevant principles of the Ontario Structure Inspection Manual (OSIM), where appropriate, to inform the condition assessment.

5. Optional Services (Separately Priced)

Proponents are invited to provide separate pricing for the following:

a. Accessibility Review (Applicable to Trail Infrastructure Locations)

- Identification of accessibility barriers
- Review aligned with the Accessibility for Ontarians with Disabilities Act (AODA)
- Concept-level recommendations to improve accessibility, including paths of travel and viewing areas
- The Township has a particular interest in accessibility improvements related to the final approach to the lookout at the Aguasabon Falls & Gorge Boardwalk and Lookout. Proponents are encouraged to provide targeted input for this area.

b. Detailed Structural Analysis

- Structural calculations or load capacity analysis beyond visual review

c. Conceptual Design / Rehabilitation Options

- Sketch-level concepts or upgrade approaches

d. Enhanced Cost Estimates

- Class C cost estimates (higher accuracy)

e. Consolidated Priority Capital Summary

- Ranking of all assessed locations for planning purposes

Optional items will be evaluated separately and may be awarded at the Township's discretion.

6. Site Reference Information

The following link has been provided to assist proponents in understanding site locations and approximate access routes:

Google Earth Site Reference Map:

<https://earth.google.com/earth/d/1NlkpyrmKvH3nDYfrk6IPjI85xZisD1IT?usp=sharing>

Supplementary site photographs are provided in **Appendix A** for reference, and the following link:

Google Drive Reference Images:

https://drive.google.com/drive/folders/1XqXdBlqJYuuw3NMG_CV8a6lhQHZkSo2v?usp=sharing

This information is provided for reference purposes only. Proponents are responsible for verifying site conditions and access requirements.

7. Deliverables

- Brief written report for each location
- Photographic documentation
- Summary of deficiencies and risk level
- Prioritized recommendations

All deliverables must be completed no later than **October 30, 2026**.

8. Submission Requirements

Proponents shall provide:

- Relevant experience and qualifications
- Proposed approach/methodology
- Project timeline
- Cost breakdown per location (base scope), indicating which locations are included in the submission
- Separate pricing for each optional service

9. Pricing Requirements

Proponents must provide clear, itemized pricing, including:

- Cost per location for the base scope of work
- Separate pricing for each optional service listed

Proponents are encouraged to include alternative or bundled pricing where efficiencies can be achieved.

The Township intends to evaluate pricing on a per-item basis and may adjust the final scope of work based on submissions received.

10. Evaluation

Submissions will be evaluated based on:

- Relevant experience
- Understanding of scope
- Proposed approach
- Cost

11. General Conditions

The Township reserves the right to:

- Accept or reject any or all submissions
- Award all, part, or none of the work
- Award optional services independently of the base scope
- Select individual locations for assessment based on submitted pricing
- This may include awarding different project locations to different proponents

12. Project Timeline

Milestone	Target Date
RFQ Issued	May 4, 2026
Submission Deadline	May 25, 2026
Anticipated Award	May 28 - 29, 2026
Project Completion	By October 30, 2026

Proponents may request to conduct a site visit prior to submission. Coordination with the Township can be arranged upon request.

Appendix A

Images are provided for reference purposes only. Proponents are responsible for verifying site conditions.

Location A: Lower Aguasabon Falls Bridge

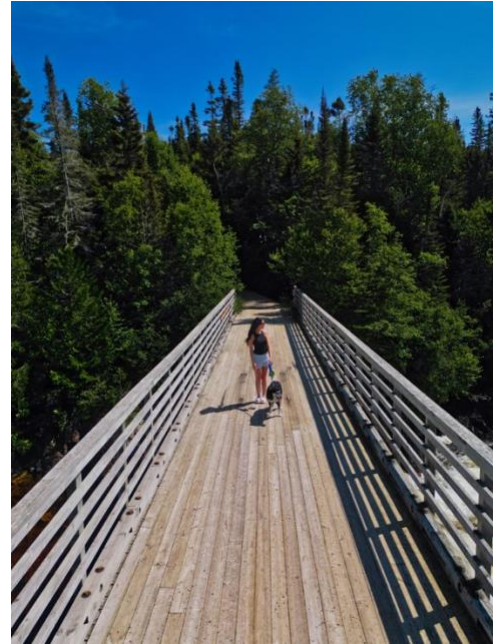


Figure 1 & 2: Lower Aguasabon Falls Bridge

Location B: Tourist Information Centre Lookout

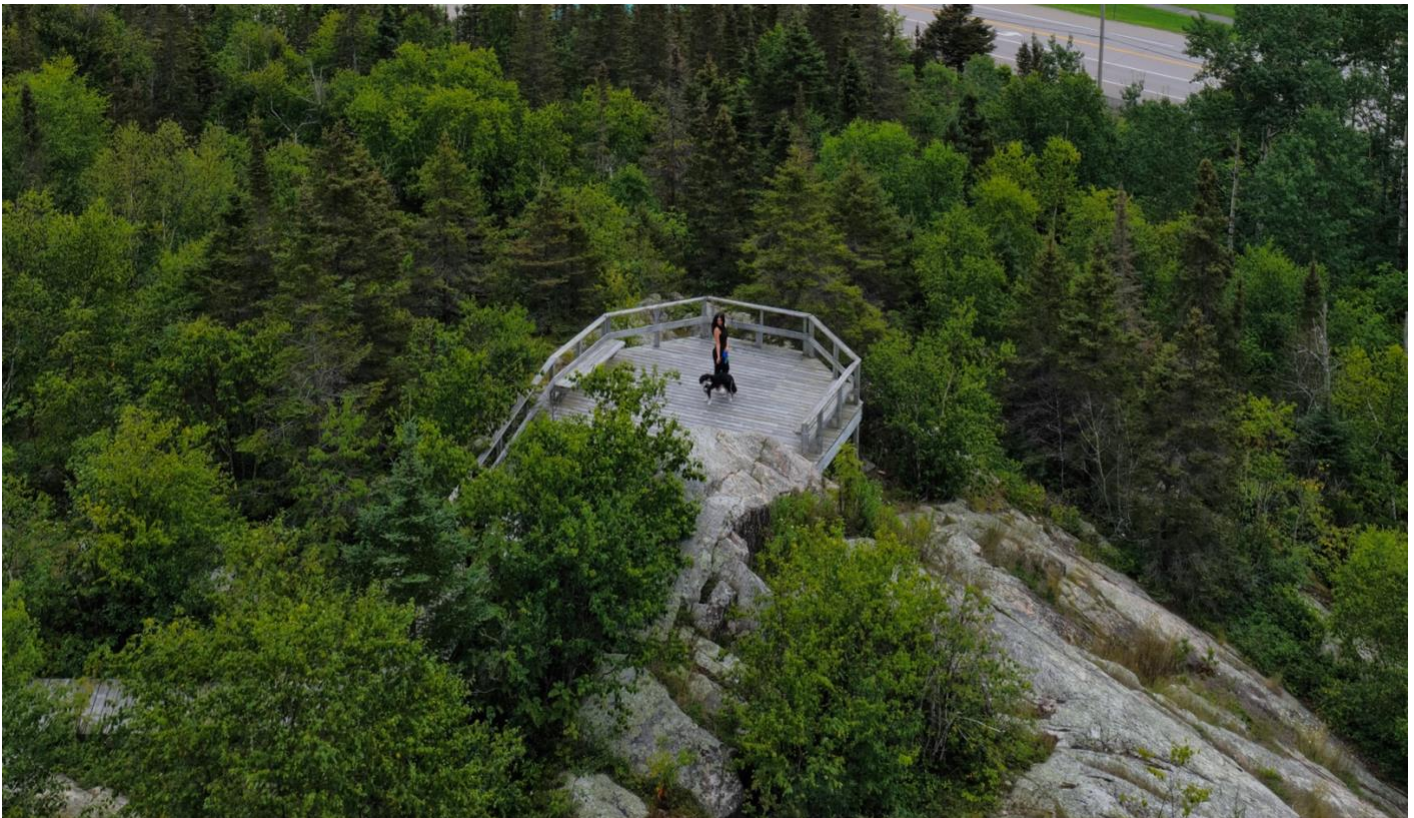




Figure 3, 4, 5, 6: Tourist Information Centre Lookout

Location C – Aguasabon Falls & Gorge Boardwalk and Lookout

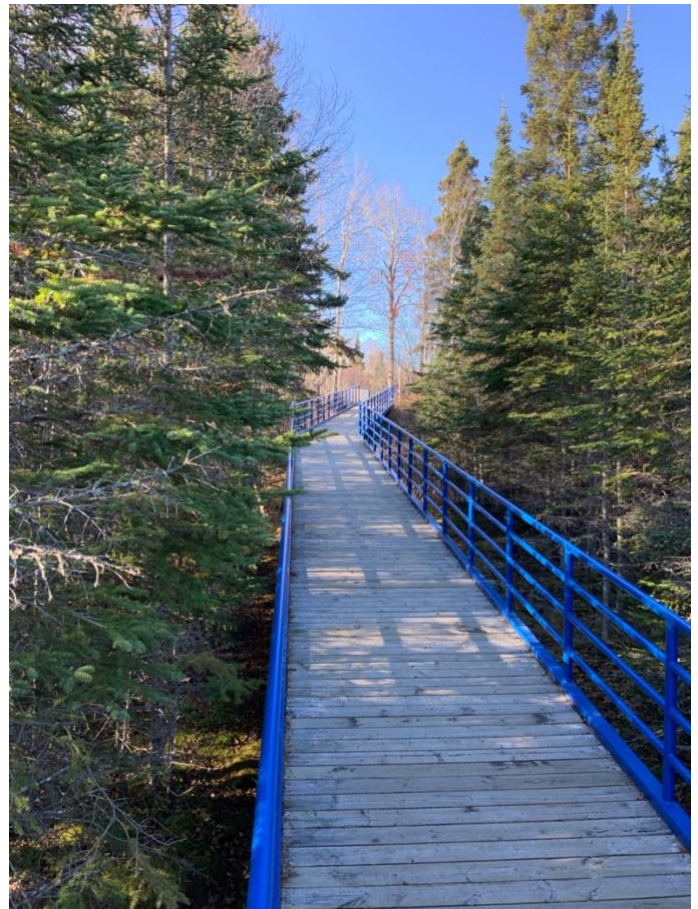






Figure 7, 8, 9, 10, 11, 12: Boardwalk and lookout area (final approach shown where applicable)

Location D: Beach Road Culvert



Figure 13: Beach Road Culvert

Location E: Retaining Wall – Behind 1 Kenogami Road



Figure 14: Retaining wall adjacent to multi-use path